

**GOVERNMENT DEGREE COLLEGE
KARVETINAGARAM, CHITTOOR (DT), A.P.**



Certificate Course

On

PGDCA

Organized by

Department of Computer Applications

GOVT DEGREE COLLEGE, KARVETINAGARAM

ప్రభుత్వ డిగ్రీ కళాశాల, కార్వేటినగరం



**GOVERNMENT DEGREE COLLEGE
KARVETINAGARAM
CHITTOOR DIST. AP. 517582**



Certificate Course
on
PGDCA

Eligibility	:	B.Com
Registration Fee	:	Free
Registration Start	:	29-07-2019
Registration End	:	31-07-2019
Duration of Course	:	60 Hrs
Course Start	:	01-08-2019

Organized by
Department of Computer Applications

GOVT. DEGREE COLLEGE, KARVETINAGARAM, CHITTOOR DIST.

Karvetinagaram

Date: 29-07-2019


CIRCULAR

All the B.Com students are hereby informed that the Department of Computer Applications is going to commence a certificate course on "PGDCA" from 1ST August 2019 in the afternoon sessions.

Duration of the Course: Sixty Hours

only Course Fee: Free of cost

For further details contact: G. Bhargavi, Department of Computer Applications



PRINCIPAL
Govt. Degree College
KARVETINAGAR - 517582
Chittoor Dt. A.P.

GOVERNMENT DEGREE COLLEGE: KARVETINAGARAM

2019-20

Certificate Course on PGDCA

S.No	Name of the Student	Class	Signature of the Student
1	P. Ganapathi	III B.Com (CA)	P. Ganapathi
2	K. Krishna	III B.Com (CA)	K. Krishna
3	N. Hari Krishna	III B.Com (CA)	K. Krishna
4	U. Jalaja	III B.Com (CA)	U. Jalaja
5	V. Hemadri	III B.Com (CA)	V. Hemadri
6	G. Janaki Ram	III B.Com (CA)	G. Janaki Ram
7	G. Kumar	III B.Com (CA)	G. Kumar
8	T. Madhu	III B.Com (CA)	T. Madhu
9	N. Mahendra	III B.Com (CA)	N. Mahendra
10	K. Muttu	III B.Com (CA)	K. Muttu
11	N. Vinod Kumar	III B.Com (Gen)	N. Vinod Kumar
12	P. Bhanu Prakash	III B.Com (Gen)	P. Bhanu Prakash
13	P. Babu	III B.Com (Gen)	P. Babu
14	S. Adam Basha	III B.Com (Gen)	P. Nagarjuna
15	P. Nagarjuna	III B.Com (CA)	P. Nagarjuna
16	F. Nanda Kumar	III B.Com (CA)	F. Nanda Kumar
17	C. Pavan Kumar	III B.Com (CA)	C. Pavan Kumar
18	D. Pavan Kumar	III B.Com (CA)	D. Pavan Kumar
19	D. Purusotham	III B.Com (CA)	D. Purusotham
20	S. Bangaraiah	III B.Com (CA)	S. Bangaraiah
21	N. Chenchu Lakshmi	III B.Com (CA)	N. Chenchu Lakshmi
22	S. Chiran Jeevi	III B.Com (CA)	Chiran Jeevi
23	G. Dhana Sekhar	III B.Com (CA)	G. Dhana Sekhar
24	C. Ganesh	III B.Com (CA)	C. Ganesh
25	N. Dinesh Kumar	III B.Com (CA)	N. Dinesh Kumar


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Chittoor Dt. A.P.

GOVT. DEGREE COLLEGE, KARVETINAGARAM, CHITTOOR DIST

Certificate Course on "PGDCA"

SYLLABUS

TOTAL:60hrs

Introduction:

Computer Definition - Characteristics and Limitations of Computer— Generations of Computer, Classification of Computers, Applications of Computer, Basic Components of PC, Computer Architecture - Primary and Secondary Memories- Input and Output Devices- Operating System- Function of Operating System- Types of Operating System- Languages and its Types

MS word:

Word Processing – Features-Advantages and Applications- Parts of Word WindowToolbar-Creating, Saving, Closing, Opening and Editing of a Document-Moving and Coping a Text-Formatting of Text and Paragraph- Bullets and Numbering-Find and Replace - Insertion of objects-Headers and Footers- Page Formatting- Auto CorrectSpelling and Grammar- Mail Merge- Macros

MS Excel:

Features – Spread Sheet-Workbook – Cell-Parts of a window-Saving, Closing, Opening of a Work Book – Editing – Advantages – Formulas- Types of FunctionTemplates – Macros – Sorting- Charts – Filtering.

MS Power point:

Introduction – Starting – Parts-Creating of Tables- Create Presentation – TemplatesAuto Content Wizard-Slide Show-Editing of Presentation-Inserting Objects and charts

C' Programming:

C Fundamentals,Decision And Case-Control Structure,Loop Control Structure,Storage Classes,Arrays, Functions, Pointers, And Union

Data Structure and Algorithms:


Data Structure Concepts,Algorithm Concepts,Arrays, Stacks, Trees, Linked Lists, Graphs, Sorting and Searching Algorithms

Oracle:

Introduction,SQL Operators,Query Expression Operators,SQL Functions, Joins, Views and Synonyms, Cursor, Exception Handling, Composite Data Types And Packages

Web Designing:

Introduction,Hypertext Markup Language,Javascript And VB Script


PRINCIPAL
Govt. Degree College
KARVETINAGAR - 517582
Chittoor Dt. A.P.



Inauguration of Certificate Course: PGDCA



Valedictory of Certificate Course: PGDCA


GOVT. DEGREE COLLEGE, KARVETINAGARAM, CHITTOOR DIST.

DEPARTMENT OF COMPUTER APPLICATIONS

Brief Report on

"PGDCA"

A certificate course on DCA was inaugurated on 1ST August 2019 in this college by the principal Dr. N. Vijayasree. The course duration was Sixty hours. This course was run free of cost to the students by the Department of Computer Applications. The course was run by G. Bhargavi. The course was conducted one hour per day. Twenty five students are enrolled in this course.


PRINCIPAL
Govt. Degree College
KARVETINAGAR - 517582
Chittoor Dt. A.P.

Page No.

REGISTER OF ATTENDANCE & FEES

FOR THE MONTH OF

August

20

Name of the Institute Govt. Degree College, Kervetnagery

Section _____ Place _____

Sl. No.	Admission No.	NAMES	Days																															No. of days present	FEES		Date of payment					
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		Rs.	P.						
01		P. GANAPATHI	a	l		a	a	l			a		a	l	a	l	a	l	l	a	l	a	l	a	l	a	l	a	l	a	l	a	l									
02		K. KRISHNA	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l							
03		N. HARI KRISHNA	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
04		U. JALAJA	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
05		V. HEMADRI	l	l	l	l	l	l	l	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
06		G. JANAKI RAM	l	l	a	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
07		G. KUMAR	l	l	l	a	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
08		T. MADHU	l	l	l	l	a	l	l	l	l	l	l	l	a	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
09		N. MAHENDRA	l	l	l	l	l	l	l	l	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
10		K. MUTTU	a	l	l	l	l	a	l	l	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
11		N. VINOD KUMAR	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
12		P. BHANU PRAKASH	l	l	l	l	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l						
13		P. BABU	l	a	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l					
14		S. AADAM BASHA	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l					
15		P. NAGARJUNA	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l					
16		F. NANDA KUMAR	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l					
17		C. PAVAN KUMAR	l	l	l	l	a	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l					
18		D. PAVAN KUMAR	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l					
19		D. PURUSOTHAM	l	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l				
20		S. BANGARAJAH	l	a	l	l	l	l	l	l	l	l	l	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l				
21		N. CHENCHU LAKSHMI	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l				
22		S. CHIRANJEEVI	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l				
23		G. DHANA SEKHA	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l				
24		C. GAKESH	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l			
25		N. DINESH KUMAR	l	l	a	l	a	l	a	l	l	l	a	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l	l			

REGISTER OF ATTENDANCE & FEES

FOR THE MONTH OF

September 2019

Name of the Institute Govt. Degree College, Kannehally

Section _____ Place _____

Admission No.	NAMES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	FEES		Date of payment			
																																		Rs.	P.				
	P. GANAPATHI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/							
	K. KRISHNA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					
	N. HARIKRISHNA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					
	V. JALAJA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					
	V. HEMADRI	/	/	/	a	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					
	G. JANAKI RAM	/	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					
	G. KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					
	T. MADHU	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	N. MAHENDRA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	K. MUTTU	/	/	/	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	N. VINOD KUMAR	/	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	P. BHANU PRAKASH	/	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	P. BABU	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	S. ADAM BASHA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	N. NAGARJUNA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	F. NANDA KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	C. PAVAN KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	D. PAVAN KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	D. PURUSOTHAM	/	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				
	S. BANGARAJAH	/	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	N. CHENCHU LAKSHMI	/	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	S. CHIRANJEEVI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	G. DHANA SEKHAR	/	/	/	/	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	C. GANESH	/	/	/	/	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	N. DINESH K	/	/	/	/	a	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			



GOVERNMENT DEGREE COLLEGE
KARVETINAGARAM

GOVERNMENT DEGREE COLLEGE

(Affiliated to S.V. University, Tirupathi)

KARVETINAGARAM-517582, CHITTOOR DIST., ANDHRA PRADESH

CERTIFICATE

This certificate is awarded to Mr. / Miss. T. MADHU in our
institution for having completed in six Months **DCA/PGDCA** organized by the Department of
Commerce in Computer Application from 01-08-2019 to 30-09-2019

Place : Karvetinagaram

Date : 30-09-2019

G. Bhargavi
Course Co-ordinator

N.V. C.
PRINCIPAL
Govt. Degree College
KARVETINAGAR - 517582
Chittoor Dt. A.P.